

Trustee Application Form

We will use this form to assess the skills, experience, and interests of those people who have applied to become a Trustee. Therefore, please can you be as specific as possible, for example, your reasons for wanting to become a Trustee and what relevant skills and experience you will be able to bring to the role.

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| **Your information** | | | | | | | | | | |
| **Name** |  | | **Home Phone** | | |  | | | | |
| **Address** |  | | **Mobile Phone** | | |  | | | | |
| **Email Address** | | |  | | | | |
| **Postcode** |  | |  | | | | | | | |
| **What is your current occupation?** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Please detail your present or most recent employer** | | | | | | | | | | |
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| **Have you been a Charity Trustee before?** | | | | | **Yes** | |  | **No** | |  |
|  | | | | |  | | | | | |
| **Why do you want to become a Trustee of the Forum?** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Which of the following skills or experience could you bring to the Board?** | | | | | | | | | | |
| ***Please indicate against each relevant area whether it is your principle skill by writing ‘P’ or a secondary skill where you have experience, by writing ‘S’*** | | | | | | | | | | |
| **Accountancy / Finance** | |  | | **Human Resources** | | | | |  | |
| **Fundraising & Income Generation** | |  | | **Business Management** | | | | |  | |
| **Building / Facility Management** | |  | | **Legal Expertise** | | | | |  | |
| **Service Procurement** | |  | | **PR / Marketing** | | | | |  | |
| **Networking / Communication** | |  | | **Cultural Activities** | | | | |  | |

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| **Please elaborate on information given (including any membership to professional bodies).** |
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| **Please give further details of any personal qualities, relevant key skills, experience, and knowledge that you think would make you a suitable Trustee. Key skills might include teamwork, communication, or leadership. *Please attach additional pages if necessary.*** |
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| **Checklist for eligibility to be a Charity Trustee** | | | | | | | | | | | | | |
| Are you over the age of 18-years? | | | | | | **Yes** |  | | | **No** | |  | |
| Have you ever convicted of any offence involving dishonesty or  deception? | | | | | | **Yes** |  | | | **No** | |  | |
| Have you ever been convicted of a crime and sentenced to  imprisonment within the last 5-years? | | | | | | **Yes** |  | | | **No** | |  | |
| Are you an undischarged bankrupt or have made a composition or arrangement, with or granted a trust deed for, your creditors? | | | | | | **Yes** |  | | | **No** | |  | |
| Have you ever been disqualified from being a Company Director? | | | | | | **Yes** |  | | | **No** | |  | |
| Have you ever been removed from the office or Charity Trustee  for a Charity Commissioners or the Hight Court on the grounds of any misconduct or mismanagement? | | | | | | **Yes** |  | | | **No** | |  | |
| Are you disqualified under the Protection of Vulnerable Adults  Lists? | | | | | | **Yes** |  | | | **No** | |  | |
| **Conflicts of Interests** | | | | | | | | | | | | | |
| Have you, or any organisation you are a member of, represent, or have a pecuniary interest benefitted financially from the Forum,  Northallerton | | | | | | **Yes** |  | | | **No** | |  | |
| Have you, a family member, or your employer, undertaken work for or supplied goods or services to the Forum, Northallerton?  (If yes, give details) | | | | | | **Yes** |  | | | **No** | |  | |
| **Please list any other potential conflicts or interest that you are aware of:** | | | | | | | | | | | | | |
| **References**  *Please give details of two referees (other than relatives) whom we can apply to for a reference* | | | | | | | | | | | | | |
| Name | | | | | Name | | | | | | | | |
| Address | | | | | Address | | | | | | | | |
| Post Code | | | | | Post Code | | | | | | | | |
| Email Address | | | | | Email Address | | | | | | | | |
| Telephone Number | | | | | Telephone Number | | | | | | | | |
| Permission to contact  prior to interview | **Yes** |  | **No** |  | Permission to contact  prior to interview | | | **Yes** |  | | **No** | |  |
| What is their connection with you? | | | | | What is their connection with you? | | | | | | | | |
| Are you willing to apply for a DBS (Disclosure and Barring Service) or ISA  equivalent | | | | | | | | **Yes** |  | | **No** | |  |

**Declaration of Willingness to be appointed**

*I declare that the information supplied on this Application Form is true and accurate and authorise you to contact the two referees named above for any further information you may require in relation to my application.*

**Signed**

**Print Name**

**Date**

Please submit your application form to: [secretary@forumnorthallerton.org.uk](mailto:secretary@forumnorthallerton.org.uk)

or alternatively you can submit a paper application to Deborah Munton at the address below:

The Forum

Bullamoor Road Northallerton North Yorkshire DL6 1LP